



**2013 ANNUAL GENERAL MEETING  
LLANDAFF ROWING CLUB  
25<sup>TH</sup> JULY 2013**

Chair: Gerard Opel (GO)      Vice Chair: Duval Ferdinand (DF)      Secretary: Nigel Barry (NB)

Events Co-ordinator/Treasurer: Dave King (DK)    PR Officer: Louise Tambini (LT)

Social Secretary: Hugh Kettle (HK)      Social Media: Dafydd Meurig/Dan Allsobrook

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|------------------------------------|-------------------------------|
| 1. Welcome and thanks              | Chair                         |
| 2. Apologies                       | Chair                         |
| 3. Agree minutes of last AGM       | Chair                         |
| 4. Achievements in Last Year       | Events Co-ordinator/Secretary |
| 5. Financial Report                | Treasurer                     |
| 6. Publicity/Volunteers            | PR Officer                    |
| 7. Social Events – Past and Future | Social Sec                    |
| 8. Future River Clean Events       | Events Co-ordinator           |
| 9. Cardiff Committees/Task forces  | Secretary                     |
| 10. Election of Officers           | Secretary                     |
| 11. Any Other Business             | Chairman                      |
| 12. Thank yous                     | Chairman                      |

1. Welcome and thanks Chair

Attendees:

- Gerard Opel (GO), Duval Ferdinand (DF), Dave King (DK), Nigel Barry (NB), Louise Tambini (LT), Sharon Latham (SL), Sandra Ricardo (SR), Chris Hackett (CH), John, Paul Barrett (PB), Matt Blick (MB), Hugh Kettle(HK), Richard Weaver (RW), Paulus (P), Matthew Witty(MW).

2. Apologies Chair

- Dafydd Meurig (DM), Dan Allsobrook (DA), Cath Leggett (CL)

3. Agree minutes of last AGM Chair

- GO briefly reviewed the minutes from the last AGM which were agreed and seconded.

4. Achievements in Last Year Events Co-ordinator/Secretary

#### **General summary of activities:**

- Last year we ran 21 events all on Cardiff Rivers and the coast which was up on last year!
- During these events, 331 volunteers took part including 36 people from other organisations.
- In total, 771 hours were spent on the events.
- The highlights of the collection was 437 bags of rubbish, 12 trolleys, 49 tyres and a staggering 2.3 tonnes of metal.
- The number of volunteers was generally up to almost 300.

#### **Won 3 awards!**

- Tidy Wales 2012: River Improvement.
- Tidy Wales 2012: Overall winners.
- Highly commended Group category in the WCVA Wales Volunteer of the Year Awards 2013.

#### **2 Beer festivals**

- October 2012 won by DK
- May 2013 won by GO

#### **Entered the Taff Charity Raft race**

- Designed by MB
- Built by a team project managed by HK
- We may have come last (of those that made it over the start line), but the whole experience from the beginning of designing the raft to end of disposing of the materials was very enjoyable ☺

#### **CRG Tee-shirts**

- Most expensive samples ever, £150 for 3..!

- A variety of colours/gender/sizes available
- £5 each to CRG members thanks to £300 sponsorship from GD environmental.

### **Special Events**

- Christmas do for all members.
- Fishing out a Calf hutch from the River Ely.

### **Best purchase?**

- Radios, rarely used, we managed to lose one at their first outing, no names (HK).

### **Monthly committee meetings**

- Since taking over as Secretary, NB introduced monthly committee meetings to guide the organisation throughout the year. These meetings are held in a pub and have been well attended. The attendees are the Committee and anyone else who wants to participate can be an observer.

#### 5. Financial Report Treasurer

- Dave walked the audience through the CRG finances over the past year.

#### 6. Publicity/Volunteers PR Officer

- LT mentioned the special Calf hutch event as being a success.
- Anthony Wilby's work in Grangetown was mentioned by LT, DK added that the scrap metal which he collected was converted into cash for driving lessons for Anthony to improve his job prospects. (post meeting note: Anthony has both passed his test and secured employment!)
- LT thanked DA for updating of the Social media. It was noted that no one had actually ever met DA.
- It was noted that we need to advertise our presence more at events so that passers-by know who we are and how they can join us. Presently, on lookers often think that we are doing Community Service.

#### 7. Social Events – Past and Future Social Sec

- The Flat Holm trip has proved to be an organisational nightmare. Flat Holm has been a cut with Cardiff City Council. The ship has been grounded. The nesting season has also played a part in adding a further complication. The number of people allowed in the trip must be divisible by 12. This will be looked at again in 2014.

#### 8. Future River Clean Events Events Co-ordinator

- Over the next year we will target the River Rhymney and the River Ely both downstream and upstream from Ely bridge.

#### 9. Cardiff Committees/Task forces Events Co-ordinator/Secretary

- Minimal involvement this year.
- The Harbour Authority have been difficult to work with over the past year. Their expectations and needs in terms of their Method Statement have been difficult to fulfil. They seem to make it hard for us to work with them. We will endeavour to meet with them to discuss future collaboration.

10. Election of Officers Secretary

- Because of new family commitments, HK wants to stand down as social secretary. CH volunteered to take over and was seconded.
- Earlier in the year, CL indicated that she wanted to step down as treasurer. DK offered his services to be Treasurer (as well as Events Co-ordinator) as most of the income was generated via recycling of the scrap collected, DK has been running the accounts since April. DK's role as treasurer was seconded, along with the Secretary having access to the accounts for good governance. RW was asked to join as a committee member, this was seconded.

11. Any Other Business Chairman

- CH suggested a "Family friendly" event was suggested, e.g. a 4 hour event followed by a barbeque.
- LT mentioned the KWT photo competition which has a closing date of the 31/07/2013.
- Access to some sites was difficult. Car sharing and maps which can be included as part of the invite can help to ease the problems experienced.
- The attendance of the AGM and those involved seems to be the same faces. There is a perception that we have lost a number of ladies. We need to do more to encourage a range of people at CRG events.
- It was noted that the Calf hutch special event was mentioned during every agenda item. Not to disappoint, it's now in the AOB.
- CRG and KWT are now able to deal with any computer equipment that is donated.
- Need to investigate awards for next year.
- Having come last in the raft race there is an eagerness to improve our position. It was suggested that we attend the Monmouth raft race in September to get some ideas and enter 2 teams in next year's event so that more people can participate.
- CH created a Safety brief template which has been successfully trialled and adopted giving a standard approach at each event.
- DF suggested that the committee should investigate getting a domain name via a provider such as BT Connect which comes bundled with the Broadband package.
- DK set-up and advertised an MG exhaust on eBay to provide additional income.
- NB mentioned that following on from the tee-shirts, other ranges of clothing could be investigated.

12. Thank you's Chairman

- Llandaff Rowing Club were thanked for the use of their room for the AGM.

- DK was thanked for his work converting scrap into a revenue source for the CRG. The intention is that the CRG becomes self-funding and we pay back the start-up loan so that others can benefit. It was noted that DK is a credit to the CRG.
- P was thanked for creating a superb the Introductory video for the CRG.
- Cardiff Parks Services for collecting our rubbish
- IPO, Autocare (Grangetown) and Chapter Canton for donating their scrap.
- European Metal Recycling for partnering our scrap metal revenue stream and providing invaluable advice.
- KWT for their support and selecting us as Award winners.
- Sponsors of the raft included Cunningham-Lindsey who provided the £100 entry fee (thanks to CH) , Monkey Rich from Harris Pye who provided some of the key materials (thanks to HK) and Mike Dutch - Dutchwood who provided space to store and build the raft (thanks to MB).
- Pontcanna Allotments for hosting our container.
- Finally thanks to all committee members, volunteers and everyone else involved in making this year such a great success